

# MAXEY PARISH COUNCIL

**AGENDA Tuesday 27 October 2026**

**Ordinary Meeting Maxey Village Hall 7.00 pm**

**Date of issue: Wednesday 21 October.**

*To all members of the Council:*

*You are hereby summoned to a Meeting of Maxey Parish Council to be held on Tuesday 27 October 2026 at 7.00 pm at Maxey Village Hall, School Lane, Maxey, PE6 9EJ. A quorum requires three members. Members of the public and press may attend. Members of the public may speak during the public forum while the Council is adjourned. The meeting will be audio recorded to assist with the accurate production of agreed actions and minutes. Tony Henthorn, Clerk and RFO*

## **26.123 1. Attendance and Apologies for Absence**

To receive apologies and consider approval of reasons for absence.

## **26.124 2. Public Forum**

**2.1** To adjourn the Council meeting to receive questions and representations from members of the public, then reconvene.

## **26.125 3. Declarations of Interest**

To receive declarations of interest in agenda items and consider any requests for dispensations.

## **26.126 4. Confirmation of Previous Minutes**

**4.1** To approve and sign the minutes of the Ordinary Meeting held on 29 September 2026.

## **26.127 5. Actions Arising and Outstanding Matters**

**5.1 Hemlock management** – to receive an update on autumn treatment within the £100 budget, including risk assessment, COSHH documentation and insurance arrangements. Cllrs Pinning and Asplin / Clerk.

**5.2 Grass verges and CityFibre works** – to receive any response to the complaint and agree further follow-up. Chair / Clerk.

**5.3 Bus services** – to receive the Clerk's update on contact with Cllr Peter Hiller and agree further action.

**5.4 Village gates** – to receive the delivery and installation update and agree any outstanding implementation arrangements. Cllr Asplin / Clerk.

**5.5 To receive the updated actions report**, including any outstanding speeding enquiries, and identify matters for a future agenda.

## **26.128 6. Planning Applications Received**

**6.1** To consider applications listed in the issued agenda and agree Council responses.

**6.2** 26/002979/HHFUL and 26/002980/LBC For Repair, restoration and renovation of existing outbuildings, including reinstatement of the former two-storey barn to its historic height, construction of link extensions to the main dwelling, and internal alterations to create a flexible family home, securing the long-term conservation and viable use of the heritage asset at Wisteria Farm, 31 West End Road, Maxey PE6 9EJ

**6.3** 26/002997/CTR For (No.1) Silver Birch give 1m street light clearance and clear adjacent building by 1.5m and (No.2) Fell Laburnum in rear garden at 20, West End Road, Maxey, Peterborough, PE6 9EJ

**6.4** 26/003005/CTR For (1) Elm 5m crown lift and shape, (2) Red Maple thin and dead wood, (3) Sycamore 3m crown lift and prune, (4) Small Apple 2m crown reduction and shape, (5) Field Maple thin and prune, (6) 3x Birch 3m crown lift, (7) Sycamore remove the larger overhang branches and (8) Leylandii remove lower overhang branches at 8 Torpel Way Maxey PE6 9EQ

**6.5** 26/003014/CONSUL For Change of use of existing dwellinghouse into a day nursery at 47, High Street, Market Deeping, Lincolnshire, PE6 8ED (Ward Maxey)

## **26.129 7. Planning Decisions**

**7.1** 26/002710/HHFUL & 26/002508/LBC – 24 High Street, Maxey, Peterborough, PE6 9EE: installation of air source heat pump. To note that permission was granted on 30 September 2026.

## **26.130 8. Finance and Governance**

**8.1** To receive the schedule of receipts and payments and current bank balances and approve payments requiring Council authorisation.

**8.2** To receive the quarterly income and expenditure report against the 2026/27 budget, bank reconciliation and reserves position, and consider any action required.

**8.3** Budget and precept 2027/28 – to identify service commitments, maintenance and project priorities, review anticipated costs, income and reserves, and agree preparation of a draft budget and precept proposal for 24 November. No December meeting is scheduled.

## **26.131 9. Operational and Council Updates**

**9.1** Council email and document access – to receive the investigation outcome, review the temporary use of Council and personal addresses, and agree support or training required.

**9.2** Councillor name badges – to be distributed

## **26.132 10. Community Matters**

**10.1** *Damaged lights on the triangle* – to receive the electrician's findings and repair quotation, confirm the supply is safe, and consider authorisation of repairs and a spending limit. To consider responsibility for the damage and any recovery of costs. Cllr Asplin.

**10.2** *Bridge over Maxey Cut* – to receive the update on ownership and maintenance responsibility, and agree the approach to requesting repairs. Chair.

**10.3** *Playing field goalposts* – to receive confirmation of repairs and expenditure against the £75 approval. Cllr Adams.

**10.4** *Proposed donation of twelve hand bells* – to consider acceptance, intended use, ownership, donation conditions, valuation, insurance, storage, maintenance and MCA arrangements: to agree responsibility for any further enquiries. Cllrs Asplin and Yarham.

**10.5** *Rats* – to review the proposed resident information leaflet and response, and agree publication arrangements. Cllrs Asplin and Yarham.

**10.6** *Community Brunch* – to receive brief updates on agreed publicity and preparations for the brunch on 10 January 2027.

**10.7** *Maxey Speedwatch* – to consider opportunities to share resources with Helpston Speedwatch, including recruitment of a Maxey Speedwatch team leader and volunteers, and agree the next steps.

## **26.133 11. Peterborough Local Plan**

**11.1** To receive the published Proposed Submission Local Plan and Regulation 19 consultation details, including the submission deadline and matters affecting Maxey.

**11.2** To consider whether to make a Parish Council representation and any proposed support for neighbouring villages; to agree the scope, lead members and arrangements for approval and submission within the consultation deadline.

## **26.134 12. Correspondence Received**

**12.1** To note correspondence received since the previous meeting and identify matters requiring a future agenda item. Any substantive decision must relate to a specifically advertised agenda item.

## **26.135 13. Date of Next Meeting**

**13.1** To confirm the next Ordinary Meeting on Tuesday 24 November 2026 at 7.00 pm at Maxey Village Hall. No meeting is currently scheduled for December.